

King's Somaliland Partnership

MSc in Health Professions Education

Information about being involved with module development and delivery

Each module has a module team (ideally 2-4 people), with one person taking a lead role in the organisation and preparation stages. The team are expected to work together to prepare, deliver and complete the module. For face-to-face taught modules, two of the team go to Somaliland to deliver the module but all team members are involved in supporting students throughout. As we are now in the third year of the Diploma and second year of the Certificate much of this preparation will be done already, although adaptations may be needed building on feedback from last year. The HPE Course Leads and King's team are easily contactable for support and clarification.

The HPE course sits on our online education platform MedicineAfrica, an interactive space for students and tutors to meet, communicate, store resources and submit/ mark assignments. All volunteers will receive an induction to the platform.

All new volunteers will be required to attend an induction before volunteering with us. This includes information about the King's Global Health Partnerships, the King's Somaliland Partnership, and how this course fits in with our wider work. You will also receive an induction to the MedicineAfrica Moodle platform through which the course will be delivered. Lastly, the induction will provide details on areas such as safeguarding and DBS. Other logistics including flight booking and jobs as well as a security briefing are covered by our partner THET.

What is the commitment?

→ 1-2 months before the module is delivered:

1. Team meet to prepare module, building on existing module resources which are saved and easily accessible on our online education platform, [MedicineAfrica](#).
2. For new modules, the Module handbook needs to be written using existing template. Each team member will contribute to learning outcomes for specific parts of the module and required reading, remembering to keep the Somaliland context in mind.
3. Plan trip logistics and dates with KSP Administrative Assistant.

→ 1 month before module

1. Completed handbook and other resources to be uploaded to MedicineAfrica (MA).
2. Detailed timetable agreed for module delivery.
3. Assessment method for module needs to be decided and formative and summative assessment dates clearly documented.
4. Each tutor needs to have (new or updated) lesson plans and teaching PowerPoints uploaded to MA.
5. Trip logistics finalised (medical arrangements made).

→ 1 week before module

1. Course space on MedicineAfrica updated and opened to students.

→ **Module delivery (for face-to-face teaching)**

1. Team members deliver the module to one group of students in Hargeisa and then deliver the module again to the group in Boroma. Usually teaching is done over 4 days with classes going from 08:30 -12:30 and space for tutorial work from 4-5pm.
2. During the trip, work needs to be done on explaining the assessment and ensuring students know about the submission dates. Attendance is recorded on MedicineAfrica.
3. The Trip Form is completed during the trip.

→ **Module delivery (for online teaching)**

1. Team members deliver the module to small groups of students across a number of online tutorials (usually 4 per tutor group) through MedicineAfrica.
2. Online modules are not taught intensively, with just one or two tutorials per week.

→ **On return for 2 months following module**

1. Attend a debrief meeting to share feedback that can be built upon ahead of the next module.
2. Allocate all students to a tutor for academic support following submission of formative (feedback given by email just once or twice to each student).
3. Conduct 2-4 follow up online support tutorials.
4. Allocate marking pairs and ensure markers know about the timescales so that feedback and marking is done in a timely fashion.
5. Marking with overview by second marker is conducted and marks agreed and marksheets completed.

Enjoy! It is a very rewarding experience.