

**King's Health Partners
Chief Executives' Action Group
Notes**

Date & time of meeting	Thursday 30 th January 2020
Venue	KHP Meeting Room, Ground Floor, Counting House, Guy's Hospital
Present	Mr David Bradley – CEO South London & Maudsley NHS FT (chair) Ms Jill Lockett – Managing Director, KHP Professor Julia Wendon – EMD & Clinical Strategy, Kings College Hospital NHS FT (for Dr Clive Kay) Ms Jackie Parrott – Chief Strategy Officer – Guy's & St Thomas' NHS FT (for Dr Ian Abbs) Ms Rachel Parr – COO Health Schools, KCL
Apologies	Prof Sir Robert Lechler – Executive Director, KHP Dr Ian Abbs – CEO, Guy's & St Thomas NHS FT Robin McIver – Deputy Vice Principal - Strategic Programmes Dr Clive Kay - CEO, King's College Hospital NHS FT KCL
In Attendance	Joseph Casey – Deputy Director – Programme Delivery KHP Prof Lucilla Poston, Head of School – Life Course Sciences FOLSM Prof David Edwards – Institute Director, KHP IW&CH Prof Karen Edmond – Chair of Child Health, FOLSM Dr Nandi Simpson – Programme Director, KHP IW&CH

Notes

➤ 1	Notes of CEOs' Action Group
	<p>The notes of the meeting held on 28th November 2019, were agreed as a true record.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> ➤ KHP Haematology Summit – noted that the meeting had gone well and reinforced the support across all the partners for the “mini Hub” clinical research facility at Denmark Hill, co located on the campus with acute healthcare facilities to support patient pathways and translational research practice. It was noted that a business case would be needed to test the space options and capital programme costs. ➤ NIHR AHSC Competition – it was noted that the first mock interview had gone well and plans were underway for completion of the required presentation by 18th February, ahead of the interview on 26th February 2020. ➤ KHP Mind and Body Programme Governance – the group reviewed the proposals for a refreshed governance model from the team. It was agreed that rather than lead the Mind and Body Programme Board, local CEOs would host an annual event for a wider group of stakeholders. It was requested that Nicola Ranger, new executive Chief Nurse at KCH act

	<p>for Dr Clive Kay CEO. A new programme Board Chaired by the Programme Director and Clinical Director would meet quarterly. The team were asked to clarify the membership particularly the individuals representing KHP Value Based Healthcare and the Health innovation network. The programme delivery functions would need to form part of the Alliance Borough Partnership frameworks for Lambeth and Southwark and be part of the core delivery plans. It was asked that the Programme leads and Jill Lockett meet with local Borough teams to ascertain the opportunities and governance framework going forward and report back. The Group noted the need to reconfirm the Mind and Body priorities and activities for all Institutes programmes. In the revised governance structure it was noted that the CEOs' Action group reported into the KHP Joint Boards and the chart should be amended accordingly.</p> <p>Action:</p> <ul style="list-style-type: none"> ➤ Programme leads and Jill Lockett to meet with Lambeth and Southwark Alliance teams ➤ Programme team to meet with Nicola Ranger and brief her about the programme ➤ Programme team to amend the governance structure as requested ➤ Programme team to stand up the new governance arrangements and report back routinely.
	<p>For discussion and direction</p>
<ul style="list-style-type: none"> ➤ 3. 	<p>KHP European Hospital Alliance</p> <p>David Bradley welcomed Joseph Casey to the meeting. Joseph set out the arrangements currently underway as part of KHP's hosting of the alliance including the Mayors Assembly in London in May 2020:</p> <ul style="list-style-type: none"> • 2018 decision to focus the work of the alliance on the tripartite mission and the contribution of value based healthcare (VBHC). • Enabling a strong collaboration amongst like-minded clinical academic focused hospitals particularly in the climate of the UK leaving the European union. • Potential for significant joint partnership and bid collaborations to harness European research funds in informatics, digital transformation in healthcare and VBHC training. <p>Joseph noted the progress underway with the IMI Health Outcomes Observatory, with KHP through to the second round for £10.8m grant to establish the systematic outcomes data collection in T1&2 Diabetes, Cancer and Inflammatory Bowel Disease. The team are also jointly developing a VBHC education and training programme for European practitioners with Erasmus MC and Texas University.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> ○ Governance – KHP to form a local sub group of partners to oversee our contribution and hosting of the Alliance. The IMI Observatory progress and issues to be discussed at the KHP Executive and brought to the KHP CEOs' Action Group for sign off and resolution as required.

	<p>Action:</p> <ul style="list-style-type: none"> ➤ Joseph Casey to establish and progress the KHP sub group to ensure strong delivery of the programme and to report progress to the KHP CEOs' Action Group as required.
<ul style="list-style-type: none"> ➤ 4. 	<p>KHP Institute of Women and Children's Health</p> <p>David Bradley welcomed Profs Lucilla Poston, David Edwards, Karen Edmond and Ms Nandi Simpson to the meeting. David Edwards presented the considerable progress underway in developing the KHP Institute of Women & Children's Health.</p> <p>In discussion it was noted that:</p> <p><i>SLaM child and adolescent mental health relationship:</i></p> <p>Although there are some long standing and strong collaborations, the Institute hadn't yet fully realised the potential of this relationship and that considerations were underway to further develop research collaborations going forward.</p> <p><i>Focus of Institute:</i></p> <p>Jackie Parrott and Julia Wendon suggested NHS Joint Implementation Group (JIG) activities to continue to run alongside the Institute workplan so as to ensure strong NHS engagement on key pathway and service matters. It was noted that the Institute would primarily focus on research, education and training at this stage, with further integration potentially in the future as the joint implementation programme matures. David Bradley suggested the Institute should have some input into the development of the joint KCH/GSTT clinical strategy.</p> <p><i>Research processes and data permissions:</i></p> <p>Julia Wendon noted that the three trusts are now working to the same R&D sign off processes, and KCH is pushing to speed up processes. It was agreed that the team would send examples of live issues for Jackie Parrott to take up with Ian Abbs and GSTT research team.</p> <p><i>Innovation district:</i></p> <p>Rachel Parr asked whether approaches developed here were systematically being applied globally. LP highlighted the blood pressure monitoring device example, and David Edwards noted that in light of the lack of skilled interpreters of medical data, KHP's strength in AI interpretation of images positions the team well.</p> <p><i>Institute governance:</i></p> <p>Institute Partnership Board – it was noted that Julia Wendon would review her agreement to join the IPB in light of her new role and offer alternatives from KCH. It was noted that KCL have asked</p>

	<p>to host the Institute budget given the employment status of many of the staff. There has also been a suggestion for whom might take on the chairing of the Institute in one year's time when Dr Sheila Shribman steps down. It was agreed that the chairing role needed further consideration amongst the partners. Jill Lockett agreed to set out a note summarising the current position and any issues with regards to the hosting and chairing arrangements for the five KHP Institutes and Mind and Body. It was also noted that engaging the women's health clinical community had been challenging, but that a meeting with Dr Leonie Penna at KCH had been scheduled. It was suggested that the location of the Co-ordination Group meeting be rotated to allow as much cross campus attendance as possible. The membership of the co-ordination group was requested (attached at annex a)</p> <p>David thanked the team for their helpful presentation and discussion.</p> <p>Action:</p> <ul style="list-style-type: none"> ➤ Institute team to follow up research processes and infrastructure issues with GSTT and KCL colleagues and to send issues to Jackie Parrott as agreed ➤ Julia Wendon to agree nominees from KCH for the Institute Partnership Board ➤ Jill Lockett to share a note regarding the current Institute hosting and chairing arrangements to prompt a discussion about the agreed chairing for IWCH going forward.
<ul style="list-style-type: none"> ➤ 5 	<p>GSTT/KCH Joint Clinical Strategy</p> <p>Jackie Parrott and Julia Wendon presented the process and way forward for determining the first ever joint clinical strategy for the acute trusts. It was noted that the paper set out some of the significant challenges and opportunities locally and that a significant suite of meetings was underway with clinical teams to hear their views. It was agreed that there was significant opportunity to ensure that the benefits of clinical academic joint working be demonstrated through the strategy and it would significant the alignment of the two acute trusts with CAG and Institutes and closer joint working with the other KHP partners SLaM and KCL.</p> <p>Jill Lockett offered the KHP team to send details and materials that would be helpful to the plan</p> <p>Action:</p> <ul style="list-style-type: none"> ➤ Joseph Casey to liaise with Heather Gilmour about KHP materials and metrics that might best support the development of the joint clinical strategy ➤ Jackie and Julia to present progress to the CAG leaders meeting when the plan is more developed.
<ul style="list-style-type: none"> ➤ 6 	<p>KHP AHSCs competition and System Development Opportunities</p> <p>Jill Lockett confirmed that the preparations for the AHSC competition were well underway. She noted the meeting with South London colleagues, the HIN and the ARC to consider opportunities for working more closely as a system had taken place on 23 January and options for the way forward would be brought to the KHP Joint Boards meeting on 16 March 2020</p>

	Action: ➤ <i>Jill Lockett to work with HIN and ARC colleagues to prepare a note for the Joint Boards.</i>
➤ 7	AOB None

Date of Next Meetings:

KHP Joint Boards Monday 16th March 2020 11.00am – 1.00pm	KHP CEOs' Action Group Monday 23rd March 2020 8.30am – 10.30am	KHP Annual Conference Thursday 16th May 2020 8.30am – 4.30pm
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Annex a

KHP Institute for Women and Children's Health Coordination Group MEMBERSHIP

Institute Director	David Edwards
Head of KCL School of Life Course Sciences	Lucilla Poston
Children's services GSTT	Ming Lim
Children's services KCH	Anil Dhawan
Women's services GSTT	Jan Grace
Women's services KCH	Devi Subramanian
Evelina London Strategy Director	Miranda Jenkins
Population Health KCL and Evelina	Ingrid Wolfe
Child and Adolescent Psychiatry KCL and SLAM	Emily Simonoff
Maternal Psychiatry KCL and SLAM	Louise Howard
Chair of Research and Innovation Group	Karen Edmond
Chair of Education and Training Group,	Anne Greenough
Chair of Fundraising Group	tbc
Chair of Parent and Patient Engagement Group	tbc

ATTENDING

KHP W&CH Programme Director	Nandi Simpson
Medical Director Evelina	Sara Hanna
Academic Lead W&Cs CTU	Laura Magee
Lead Digital Innovation Group	Hammad Khan